



ELECTRIC  
NATION  
VEHICLE TO GRID

# PROJECT APPLICATION DOCUMENTS REQUIRED

VERSION 1.0 – REVISED JUNE 2020

The document contains important information for customers regarding the Electric Nation Vehicle to Grid Project.

Please read this document in full to ensure you understand the Project application documents required to support and progress your application.

Further project information can be found at [www.electricnation.org.uk](http://www.electricnation.org.uk) and in the FAQ section.

# DOCUMENTS REQUIRED

## STEP 1

To progress your application, please return the applicable documents below. Please ensure you have checked if you are required to send documents from each of the below steps.

Please email all documents directly to [ElectricNation-V2G@crowd-charge.com](mailto:ElectricNation-V2G@crowd-charge.com) Without these documents we cannot progress your application.

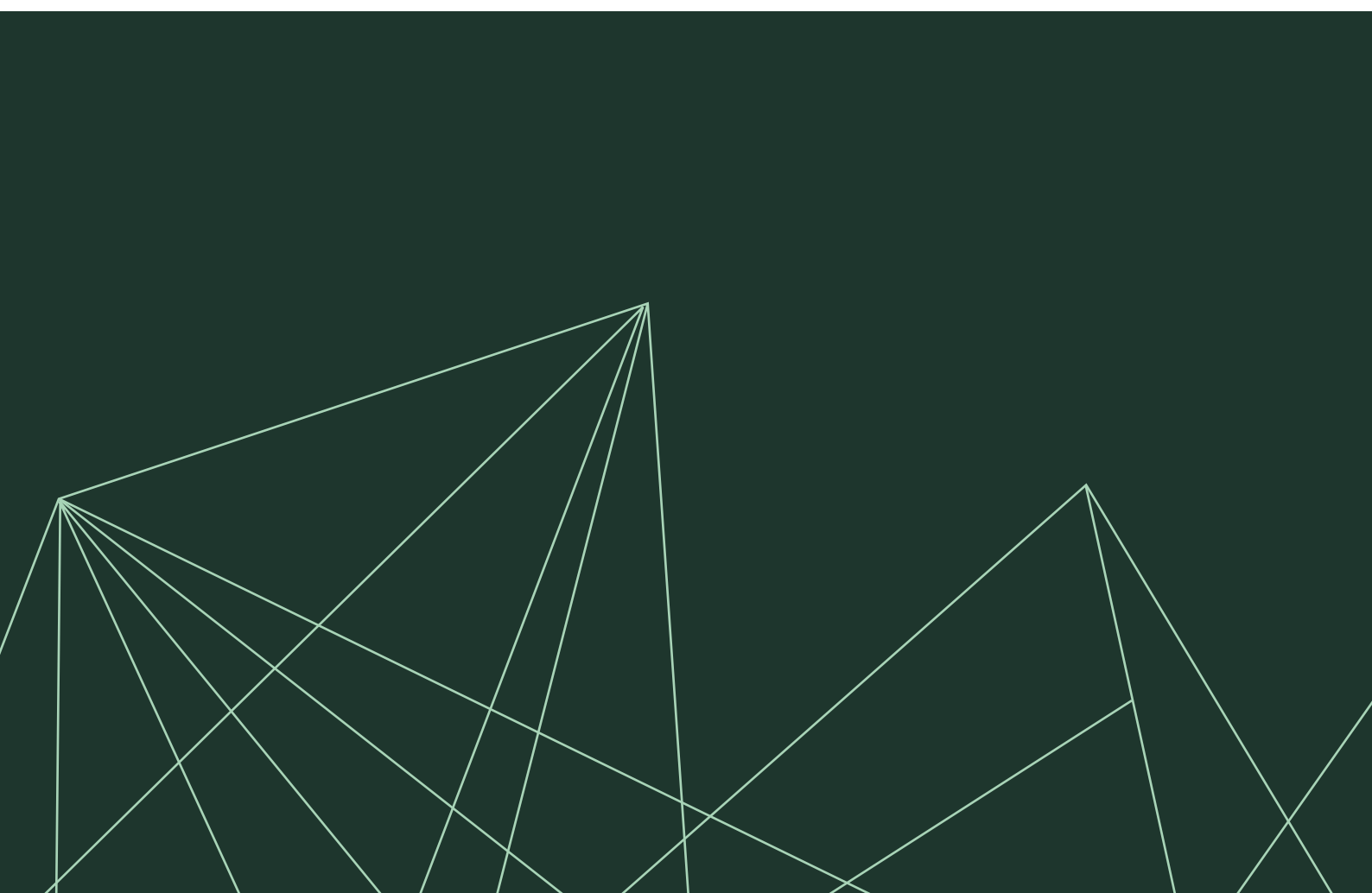
- **Send us a full copy of your latest electricity bill**

The full copy of your electricity bill should be dated within the last 3 months as proof of address. This will also be used to confirm your current energy supplier, tariff and MPAN number to check: without this document we cannot progress your application.

For your reference, your MPAN number which must be included on the full copy of your electricity bill will look like this (right).

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16	6789	0123	222



# DOCUMENTS REQUIRED

## STEP 2

- Send us Proof of Vehicle Ownership, Lease Agreement, or EV on order proof

**For, proof of EV Ownership:** Send a copy of your V5C front & inside page with the vehicle details. Without this we cannot progress your application. Example:

The image displays two examples of a UK V5C Registration Certificate. The left image shows the front cover with the registration number UIG 4539 and a warning that it is not proof of ownership. The right image shows the inside page with vehicle details for a 2007 MINI COOPER S.

**Front Cover (Left):**

- Registration number: UIG 4539
- Warning: THIS DOCUMENT IS NOT PROOF OF OWNERSHIP. It shows who is responsible for registering and taxing the vehicle.
- Registered keeper: BELLAMY, JAMES
- Acquired vehicle on: 18/07/2007

**Inside Page (Right):**

- Registration number: UIG 4539
- Registration date: 18/07/2007
- Registration type: NEW
- Registration class: MOTORED
- Registration type (2): Private (priv)
- Registration type (3): Private (priv)
- Registration type (4): Private (priv)
- Registration type (5): Private (priv)
- Registration type (6): Private (priv)
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- Registration type (16): Private (priv)
- Registration type (17): Private (priv)
- Registration type (18): Private (priv)
- Registration type (19): Private (priv)
- Registration type (20): Private (priv)

**For, proof or EV Lease or EV on order:** Send a copy of your lease/EV on order agreement or contract from a finance company. A quote from a leasing company will not be accepted; it must be a formal document. Without this we cannot progress your application.

Please ensure the document sent clearly shows the following information or it will not be accepted; when your lease starts/EV is to be delivered, how long your contract is for, your applicant name and address as applied with.

# DOCUMENTS REQUIRED

## STEP 3, 4 & 5 - PERMISSIONS

**You are only required to complete these permissions steps if they are applicable to your circumstances. Please read the requirements carefully.**

- **STEP 3: If the EV you have applied with is a Company Car, you will need to complete this letter template & return it with the above documents [here](#)**  
Without this Company Car Permissions Letter completed on the company letterhead and returned, we cannot progress your application.
- **STEP 4: If the project applicant is not the registered EV keeper, you will need to send insurance documents to prove you are a named driver, and complete this letter with the registered keeper and return it with the above documents [here](#)**  
Without this Insurance proof AND completed Permissions Letter returned, we cannot progress your application.
- **STEP 5: If the project applicant is not the registered keeper of your leased EV, you will need to send insurance documents to prove you are a named driver, and also complete this Permissions Letter [here](#)**  
Without this Insurance proof AND completed Permissions Letter returned, we cannot progress your application.

